

Student Name: _____

PORTFOLIO COURSE (FINAL EVALUATION)

I have submitted a final cover design for the Graduation Booklet.

I have a LinkedIn account with completed summary, experience, skills & endorsements, education, connections, groups and followings. It is free of grammar and spelling errors.

The final packaged files (business card, letter head, resume, envelope design) are on the server accessible to your instructor. Included is a screen capture or PDF of my email signature.

I have completed and sent my envelope, cover letter, and resume in response to an actual position via the US Postal service.

My final email address is...

My final domain name / URL for my online portfolio is:

For my interview presentation, I created one of the following...

- Standard portfolio case / book
- iPad presentation
- Online presentation of my process
- Saddle stitched (or printed booklet) as a leave behind

I have handed in self-evaluations for the all of the following:

- Email, Cover Letter, Resume, & Business Card
- Online Portfolio
- Interview Presentation

Hand this form to your instructor, along with your self-evaluations to receive a final grade for the course.