

Web Checklist

Student:

Project

Checked by:

Date:

Site folder contains:

- html files
- image folder
- psd folder or working files folder (this folder is NOT to be uploaded to the web server)

Filenames follow web conventions:

- no capital letters
- no punctuation marks
- no spaces

Image folder contains:

- files in appropriate file formats
- files with appropriate filename extensions
- only necessary job files

Images:

- are sampled to actual size
- are cropped and optimized to smallest size
- using web-safe colors wherever possible
- if transparent gifs, are matted to the appropriate background color

Site design:

- fits within the live area of a browser window on an 800 x 600 pixel screen
- contains pages which download within 15 seconds @28.8
- uses tables to position elements on the screen
- content and information hierarchy are clear
- is readable and inviting to the viewer
- includes ALT tags for all images

Site functions correctly:

- In multiple web browsers
- on both Mac and PC platforms

Navigation: is clear, complete, and conforms to web conventions:

- links are clearly recognizable
- main navs are at top or left side
- each page has a home link
- scrolling pages have links at the bottom

Links appear:

- on every page
- in the same position
- in the same order
- HTML navigation system located at bottom of page

Animations, rollovers and effects:

- are appropriate and relevant to content
- do not distract, or confuse the viewer
- At least one physical disk back-up is presented